

**DRAFT MINUTES OF DRIFFIELD AND HARNHILL PARISH COUNCIL AGM  
IN THE MARKET CANTEEN 6:00 PM TUESDAY 12th MAY 2015**

Present: Chair Cllr A. Whitaker  
Cllr B. J. Ford (John Ford)  
Cllr A. Norris  
Cllr N. White  
Cllr Mrs A. Lockhart

Two parish residents were in attendance.

**ELECT CHAIRMAN**

Cllr Whitaker vacated the Chair, no other member was proposed.

*RESOLUTION* It was proposed by Cllr Mrs Lockhart, seconded by Cllr Ford that:

Cllr Alex Whitaker is elected as Parish Council Chairman.

The motion was carried unanimously.

**ELECT VICE CHAIRMAN**

Cllr Norris stepped down from the office of Vice Chair.

*RESOLUTION* It was proposed by Cllr Whitaker, seconded by Cllr White that:

Cllr T. Norris is elected as Parish Council Vice Chair.

The motion was carried unanimously.

Action: Notices of Acceptance of Office were signed by all as parish councillors, and by Cllr Whitaker as Chair and Cllr Norris as Vice Chair.

**APOLOGIES**

None

**MINUTES OF MEETING ON MARCH 10th 2015**

All Cllrs confirmed the Minutes' contents as needing no corrections.

*RESOLUTION* It was proposed by Cllr Whitaker, seconded by Cllr White that:

the draft is a true and accurate record of the PC Meeting on March 10th 2015.

The motion was carried unanimously.

Action: Cllr Whitaker signed the minutes, Clerk to file.

**REPORTS**

*CHAIRMAN'S REPORT*

For a small Parish that has some 126 registered electors and 58 dwellings, we seem to have had another busy year with 9 meetings.

The year commenced with our first meeting in May where I was duly elected Chairman, Tony Norris as Vice Chairman, to form the membership with two other councillors, John Ford and Neal White. Later in the year, we were very pleased to welcome Anna Lockhart who replaced Karen Ford and was co-opted. I would like to express my thanks to them for all their help and support in their roles and the contribution they give.

Precept:

This was kept the same.

Drainage:

Lots of work has been done in the area and I hope that this will help to elevate the problems that we have as a community be suffering.

Crime:

Thanks goes to Peter for his work in setting up and running with help from Neal the neighbourhood watch scheme. A great amount of work has already been undertaken and new signage into the community will hopefully help to turn chance criminals away from community. We still need to stay vigilant and to keep the flow of information going.

Planning Applications;

In addition to the normal review of Planning Applications, the Council decided to hold 3 additional public meetings in the Market Canteen to review planning applications.

15/01466/NOINMAT - Cotswold Agricultural Centre

15/00777/LBC – Harnhill Manor

15/00717/COMPLY - Cotswold Agricultural Centre

14/05648/FUL - Watershard

14/05585/TELEC - Cotswold Agricultural Centre

14/05370/TCONR – Old Post Office

14/05258/TCONR – Bear Cottage

14/03998/FUL - Watershard

14/03299/CLEUD – Harnhill Cottage

14/02729/TCONR – Rectory Cottage

14/02622/ADV – Cotswold Agricultural Centre

14/02553/TCONR – Mulberry Cottage

14/02399/TCONR – Rectory Cottage

14/02236/FUL – Stable Cottage

14/02004/LBC – The Manor House

Assistance;

I would like to convey our thanks to Cllr Fowles and Cllr Parsons for their time and assistance in giving such close liaison with both GCC and CDC.

Alex Whitaker

Chairman

Driffield and Harnhill Parish Council

*CLERK'S REPORT*

There have been additional duties but no extra functions to attend since the Parish Council meeting of March 10th, in which period it has been relatively quiet on the planning front. Annual audit notifications and various bulletins regarding the forthcoming elections necessitated extra journeys to the parishes' notice boards, a situation reflected in the increased mileage I have incurred in this period. The PC must be give thanks again to Mr John Cross, for the generous donation of his time to inspect and validate the annual audit form. It did not escape my notice that my concern over unauthorised items on the Driffield board was acknowledged by somebody; my thanks to that member.

A signed scan and a Microsoft Word copy of the Summons/Agenda for this PC Meeting were emailed on the evening of Wednesday May 6th to all councillors. A signed hard copy of the Summons/Agenda was put on display on both parishes' boards on the morning of Thursday May 7th to comply with statutory notice of announcement of PC Meetings to the public. A copy of the agenda was also sent on Friday May 8th to those residents' on the email list.

The check today on this Parish Council's sole account indicated funds at £3576.04 in credit, with all issued cheques, standing order and electronic payments accounted for and includes receipt from CDC of the initial 75% of the 2015/16 precept. I shall, for the foreseeable future, continue to allow the current standing order to HMRC to run for the purpose of Clerk salary income-tax submission, with payment of the small, complementary amount to be submitted by electronic means.

## **FINANCE – RESOLVE**

### *(i) Annual Audit Return;*

Councillors appraised the internally audited Audit Return and other documentation appertaining to record of the PC's financial transactions in the year 2014-2015.

RESOLUTION It was proposed by Cllr White, seconded by Cllr Norris that: the Annual Audit Return for 2014-2015 is an accurate record of fiscal activity.

Motion was carried unanimously.

Action: Cllr Whitaker to sign; Clerk to mail to Grant Thornton in due course.

*(ii) Agree 2015/2016 Zurich Insurance Premium;* Clerk informed the Meeting of the £162.09p premium and submitted the renewal form/invoice for corroboration.

RESOLUTION It was proposed by Cllr Whitaker, seconded by Cllr A. Lockhart that: Council renew Zurich insurance (premium is paid via Community First).

Motion was carried unanimously.

Action: Clerk to post the cheque for 2015/2016 to Community First Trading.

*(iii) Clerk Expenses;* Clerk informed Cllrs of expenses outstanding at 12-05-15.

RESOLUTION It was proposed by Cllr Whitaker, seconded by Cllr Norris that: Clerk's claim for £38.96 expenses to May 12th 2015, is approved.

Motion was carried unanimously.

## **PARISH AMENITIES – RESOLVE**

### *Campaign for Fibre Optic Broadband;*

Reporting on his efforts to date, Mr Peter David said there is a negative response from BT regarding provision of better service, due to funding restrictions, but there is some indication that continued, increased pressure might yield more positive result.

Cllr Norris said the RAU was using Cotswold Wireless as service provider, a better option, and in answer to Cllr White's question, said the service could be shared. The Clerk said Mr George Philips had also raised concern over the service in their area.

Mr David said residents should individually demand a better broadband service.

Cllr Whitaker concluded the discussion, affirming consensus on the urgent need for a better broadband service.

RESOLUTION It was proposed by Cllr Whitaker, seconded by Cllr Lockhart that: Council lobby British Telecom for fibre-optics broadband connection.

Motion was carried unanimously.

Action: Cllrs to canvas for added support for Peter David from parish residents.

## **CORRESPONDENCE**

None for distribution.

## **REPORTS/ITEMS FOR INFORMATION**

Cllrs Whitaker and Norris signed cheques pertaining to: jointly: Clerk salary, nett, April/May 2015 @ NJC approved SCP 18 substantive rate and Clerk Expenses to 12/5/15; 2015/16 Insurance Premium payment to Community First Trading.

Cllr Whitaker gave the Council's thanks to Mr Peter David for his contribution to the community, namely: formation of the Neighbourhood Watch Scheme and the pursuit of BT for fibre optics broadband.

Clerk told cllrs that the NW budget would buy two NW3C sign, and will order them.

Cllr Mrs Lockhart announced an open-garden day in Drifffield on 14th June; and problems with lorries using the road through Harnhill to the Crucis as a 'rat-run'.

Cllr Ford said littering was increasing locally; especially on the dual carriageway.

Clerk asked Chair to consult Members on the responsibility of individual portfolios.

Chair closed the Annual General Meeting at 6:59 pm; announced forthcoming meetings would convene from thence, customarily bi-monthly, on each second Tuesday, with no suggestion to the contrary; confirmed the next scheduled meeting of the Parish Council is to be held in the Market Canteen at 7:00pm on July 14th.