

**DRAFT MINUTES OF DRIFFIELD AND HARNHILL PARISH COUNCIL MEETING IN THE MARKET CANTEEN 7:00 PM TUESDAY 8th MARCH 2016**

Present: Chair Cllr A. Whitaker  
Vice Chair Cllr A. Norris  
Cllr B. J. Ford (John Ford)  
Cllr N. White  
Cllr Mrs A. Lockhart

Two residents attended.

**APOLOGIES** Shaun Parsons was otherwise officially engaged.

**MINUTES OF EXTRAORDINARY PC MEETING OF FEBRUARY 16th 2016**

Cllrs confirmed the draft of the Minutes is a correct summary of proceedings.

RESOLUTION It was proposed by Cllr Whitaker, seconded by Cllr Mrs Lockhart that: the draft is accurate record of the extraordinary PC Meeting of February 16th 2016.

The motion was carried unanimously.

Action: Cllr Whitaker signed the minutes, Clerk to file.

**MATTERS ARISING FROM PREVIOUS MINUTES**

Cllr Mrs Lockhart informed Members of local ambulance response times, the averages being bleak for any useful aid in respect of the defibrillator project; also asked Members if they had read the draft of a fund-raising letter to be circulated locally.

Cllr White said, in view of the slow progress, he would take up the case for information from the insurance company of the party responsible for the damage to the War Memorial Wall.

**REPORTS**

*CLERK'S REPORT*

I have attended one additional function since the scheduled PC Meeting of January 12th, it being the Extraordinary Meeting of February 16th. During the entire two month period, the absence of any planning applications in the parishes has continued.

A Microsoft Word copy and a signed scan of the Summons/Agenda (plus draft minutes of the 16th February Extraordinary Meeting) for this Meeting were emailed by me to all councillors on the evening of Wednesday March 2nd. A signed hard copy of the Summons/Agenda was put up for display on both parishes' boards during the morning of Thursday March 3rd in compliance with legal obligation for public notification of a Parish Council Meeting. The Agenda was also emailed to GCC Cllr Shaun Parsons, CDC Cllr David Fowles and the parishioners on the email list.

The Parish Council's latest bank statement issued on the 18th January for the sole account shows funds at £2234.32 in credit. This sum does not account for an electronic payment in the amount of £3.00 to complement the standing order to HMRC for the Clerk salary income tax.

**GOVERNANCE – RESOLVE**

*Construct a Parish Council Website;*

Cllr Whitaker told Members a request for a funding grant would be submitted this month.

RESOLUTION It was proposed by Cllr Whitaker, seconded by Cllr Norris that:

Parish Council construct a website in compliance with LGA Transparency Code.

Motion was carried unanimously.

Chair adjourned the Meeting to allow Mr Gordon Ford and Mrs Karen Ford leave to address Members with details of the Localisation scheme and its implications on their aim to get consent to build another farmhouse dwelling at Watershard.

**Chair restarted the Meeting.**

**COMMUNITY – RESOLVE**

*Canvass Support for Defibrillator Facilitation;*

Members roundly approved Cllr Mrs Lockhart's letter requesting finance and support.

RESOLUTION It was proposed by Cllr Whitaker, seconded by Cllr Mrs Lockhart that:

Parish Council canvass parishes for support in provision of a defibrillator facility.

Motion was carried unanimously.

**FINANCE – RESOLVE**

*(i) Renew GAPC Membership for Year 2016/17*

Cllrs reviewed the invoice for renewed GAPTC membership subscription.

RESOLUTION It was proposed by Cllr Whitaker, seconded by Cllr John Ford that:

2016/17 Membership of Glos. Association of Parish and Town Councils is renewed.

Motion was carried unanimously.

*(ii) Clerk Expenses Outstanding;*

Cllrs reviewed claim for Clerk expenses to 08-03-16.

RESOLUTION It was proposed by Cllr Whitaker, seconded by Cllr Mrs Lockhart that:

Clerk's claim for £30.42 expenses outstanding at March 8th 2016 is accepted.

Motion was carried unanimously.

**CORRESPONDENCE**

None.

**CLLRS' REPORTS/ITEMS FOR INFORMATION**

Cllrs Whitaker and Norris signed a cheque pertaining to: (Joint) Clerk salary, nett, for period February/March 2016, inclusive of expenses outstanding; and from the new cheque book, an undated cheque to GAPTC in the amount of £43.61, for presentation in April 2016.

Cllr Mrs Lockhart said there is a very good case for the installation of cat's eyes on Tank Lane; and the PC's workload was indicating a need for more members.

Cllr Norris said he would take up the argument for cat's eyes with local highways authorities.

Cllr John Ford said it would be difficult to find suitable candidates for co-opting, or whatever procedure is involved in the increasing of numbers.

Cllr Norris said there was no sign of the RAU application for small business units yet; and, with Cllr Whitaker, is to be meeting area drainage contractors to discuss local problems.

Chair said the next scheduled PC Meeting, the 2016 AGM, is on May 10th, 6:00pm, at the Market Canteen, declared all business conducted and closed the Meeting at 8:08pm.